

# NON-MILTON STUDENT GUEST APPROVAL FORM DIRECTIONS

- Homecoming guests that do not currently attend High School must be approved IN ADVANCE. This includes Milton graduates.
- Once approved, you will receive an Approval Code to enter when purchasing a Non-Milton ticket.
- ONLY Milton students are allowed to purchase tickets, so be prepared to purchase the ticket for your guest.

## STEP 1 - Complete MHS Student Info

- Complete **Part 1: Milton Student Information** with required information about the MHS student who will be purchasing the Non-Milton ticket.
- Be sure to complete ALL sections including Parent Signature and Phone Number or the form will be returned to you without an approval code.

## STEP 2 - Complete Guest Student Info

- Guest must be under 21 years of age
  - Guest must be in 9th grade or above
  - Guest must be accompanied by a Milton student
  - Guest must follow FCS Code of Conduct
  - Guest must present photo ID at the door
  - Guest must be approved by MHS Administration
- Complete **Part 2: Guest Student Information** with required information about the Non-Milton student guest.
  - Be sure to complete ALL fields including the current grade, graduation year, or withdrawal year, as appropriate.

## STEP 3 - Submit Form to Guest's Administrator

- Submit the form to the Non-Milton student's school administrator to complete Part 3. All high schools have a similar procedure, so the administrator will be familiar with the process.
- If the guest has graduated high school, a government issued photo ID must be submitted with the guest form.
- Return the completed and signed form to Mrs. Hatfield in RM 1276 no later than **October 24, 2023**.

## STEP 4 - Check School Email for Approval Code

- Your Milton administrator will review the form and assign a unique Approval Code allowing the purchase of a Non-Milton Student Ticket within a week of returning the form.
- Approval forms will be emailed to the **Milton Student Email**. Please be sure to check your **Milton Student Email**.

## STEP 5 - Order Ticket on GoFan with Approval Code

- Order your Homecoming tickets through GoFan and enter the Approval Code when prompted for **Promo Code**.
- Links to GoFan are on the MHS website, the MHS Facebook page, as well as on posters around the school.

# NON-MILTON STUDENT GUEST APPROVAL FORM

Forms are due to RM 1276 by October 24, 2023

Milton Admin  
Use Only

Admin Initials  APPROVED  
 DENIED

DATE

## PART 1: MILTON STUDENT INFORMATION

MHS Student Name

Grade

Student Number

MHS Administrator

(based on student's grade level)

9th

Ms. Maria Jiram

10th

Dr. Olga Glymph

11th

Mr. Rich Spierto

12th

Ms. Monica White

MHS Student Parent Signature

Parent Phone Number

## PART 2: GUEST STUDENT INFORMATION

Milton High School welcomes Non-Milton Student Guests under the following conditions:

- Guest must be under 21 years of age
- Guest must be in 9th grade or above
- Guest must be accompanied by a Milton student
- Guest must follow FCS Code of Conduct
- Guest must present photo ID at the door
- Guest must be approved by MHS Administration

By completing and signing this form, I acknowledge that I must follow all policies of FCS and Milton High School while attending Homecoming 2022. I recognize that the administration of Milton High School reserves the right to deny any student or guest from continued participation in Homecoming regardless of monies paid. Tickets will not be reimbursed should a student and / or guest be asked to leave. I understand that I must present a valid photo ID in the form of current school ID, state ID or drivers license to be admitted.

Guest Student Name

Date Of Birth

Age

Guest Student Status

(check box and fill in)

Current Student

Grade: \_\_\_\_\_

Graduated

Year: \_\_\_\_\_

Withdrawn

Year: \_\_\_\_\_

Guest Student Signature

Guest Student Parent Signature

## PART 3: GUEST STUDENT'S HIGH SCHOOL ADMINISTRATOR APPROVAL

I certify that the above mentioned student is currently in good standing at our school, or was in good standing at the time of his / her graduation / withdrawal.

Administrator Signature

Administrator Email

School Name

Phone Number

Date

Please return to RM 1276 no later than October 24, 2023.